



**ACSESS Board of Directors  
August 4, 2014 1:00pm, Madison, WI**

The meeting was called to order by ACSESS Chair Sharon Clay. Board members present:

Sharon Clay, ASA Past President (Chair)

Jan Hopmans, SSSA President (Vice Chair)

Dave Mengel, ASA President (Sec-Treasurer 2014-15)

Mark Brick, CSSA Past President

David Lindbo, SSSA Past President

David Baltensperger, CSSA President

Jean Steiner, ASA President-Elect

Roch Gaussoin, CSSA President-Elect

Carolyn Olson, SSSA President-Elect

Jeff Volenec, Past Chair, Ex-Officio

Ellen Bergfeld, Chief Executive Officer, Ex-officio

Also participating:

Paul Fixen, ASA incoming President-Elect

Harold van Es, SSSA incoming President-Elect

Wes Meixelsperger, CFO

Susan Fisk, Public/Science Communications Director

Susan Chapman, Member Services Director

Luther Smith, Certifications Director

Brett Holte, Submission Services Manager

Ian Popkewitz, IT/Operations Director

Sara Uttech, Governance & Membership Senior Mgr.

ACSESS003 ACSESS Board of Directors

1. ACTION: Moved by David Lindbo to approve the April 10, 2014 ACSESS Board Conference Call Minutes. Seconded by Jean Steiner. Unanimous approval.
2. ACTION: Moved by David Lindbo to approve the Aug. 4, 2014 ACSESS Board Meeting agenda. Seconded by Mark Brick. Unanimous approval.
3. Ellen Bergfeld presented a review of the ACSESS Priorities Dates/Timeline/Goals and alignment with ASA, CSSA and SSSA Strategic Plans and Goals.
4. Ellen Bergfeld presented an update on the ACSESS goal. Position ACSESS as technological leader in scientific publications. Build a world-class book publishing business:
  - 17 books in development compared to 5 last year
  - "Electronic First" Publishing, POD for hard-copy customers
  - Production expenses decreased
  - Revenue climbing through DL
  - Harold van Es suggested that we offer the opportunity to publish conference proceedings in the Digital Library, and that we promote that fact that we will not consider it to be previously published work if submitted to one of our journals.
  - Mark Brick suggested that we develop an "ask" with the promotional points/contact person that we could send out to the membership.
5. The Board voted Roch Gaussoin as the 2015 Vice Chair/2016 Chair.
6. ACSESS 2014 Annual Meeting dates:
  - Saturday Nov. 1
    - ACSESS Volunteering (optional), 8am-Noon
    - ACSESS Board meeting, 1:00-5:00pm (lunch in room)
    - ACSESS Board dinner (spouses invited), 6pm
  - Sunday Nov. 2
    - ASF/VIP reception 4:15-5:45pm
  - Board Meetings:
    - ASA Thursday 7-9am
    - CSSA Thursday 9-11am
    - SSSA Sunday 8am-Noon
    - ASF Monday 9am-Noon

ACSESS201.1 ACSESS Data Standards Task Force

Jeff Volenec presented an interim report from the ACSESS Data Standards Task Force:

- They are developed by subject matter experts coming to common consensus on how to solve business problems—so represents the “best” solution
- They are harder to develop than non-standards, but are more economical in the long term because you can use the same code or presentation and publishing mechanisms to provide access to information
- They enable transparency and understanding—use of standards promotes common, clear meanings for data that is often reused
- They enable access—the same well-understood terms, codes, and data structures can be used for data retrieval
- They encourage and enable reuse of data and software for multiple purposes
- Mappings to standards allow comparisons even when data isn’t standardized—solves the “environmental interest” problem between programs and states
- They provide consistent results during data retrieval. Standards also promote quality
- Developing an agenda for a workshop on data standards at the 2014 ASA, CSSA, SSSA Annual Meeting.
- Jeff Volenec recommends that we consider publishing a data standards journal. Also we need to specify our minimum data standards to all reviewers, authors

#### ACSESS211 - ACSESS - ACSESS Budget and Finance Committee

1. Wes Meixelsperger presented an update on the ACSESS Financials.

2. ACTION: Moved by Dave Mengel and seconded by Jan Hopmans to accept the following ACSESS Reserve and Dividend Policy:

##### **ACSESS Reserve and Dividend Policy**

An upper limit on ACSESS reserves would be placed at \$1,000,000 (as of December 31, 2013 the amount is \$925,839). If the ACSESS accumulated reserves exceed \$1,000,000 (determined annually at December 31), a dividend would be paid to the Tri-Societies equal to the excess reserves over \$1,000,000 in the first quarter of the following year. The dividend would be allocated on the basis of overhead percentages used to share overhead costs among the Tri-Societies for the year the dividend was determined. The calculation of accumulated reserves for dividend purposes would be made annually determined at the year-end (December 31), and paid annually if required in the first quarter of the following year. In the event of a financial emergency, fees could be assessed anytime through the following process:

1. The Chief Financial Officer determines that the accumulated reserves of ACSESS are inadequate to meet operating needs of the organization and informs the Chief Executive Officer (CEO) of this situation.
2. The CEO informs the ACSESS Executive Committee of this finding and requests an immediate assessment of fees to correct the short-term funding shortage.
3. The ACSESS Executive Committee votes to approve or deny an immediate assessment of the member societies fees adequate to correct the financial emergency.
4. An immediate meeting of the ACSESS Board is called (within 7 days), and measures are taken to review the ACSESS budget and correct the underlying financial problems if they exist.

3. ACTION. Motion by David Baltensperger to rebate the Societies for the 2014 ACSESS assessments and have it waived for future assessments. Roch Gaussoin seconded. Unanimous approval.

Meeting adjourned to an executive session.

Meeting adjourned to an executive session without CEO Ellen Bergfeld present.